

MEEETING	STANDARDS COMMITTEE
DATE	18 April 2016
TITLE	SELF ASSESSMENT AND WORK PROGRAMME
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1. There are two aims in this preoprnt namely undertake a assessment of the the work and oucomes of the Committee for 2015-16 and consider a draft work programme for 2016 - 2017

2. The Committee members are asked to consider the functions listed in the first column and then note which assessment they believe is relevant, using the following categories :

Category 1 – Evidence that the Committee is fully meeting the requirements.

Category 2 –Evidence that the Committee meets the basic requirements but can do more to fully comply.

Category 3 – No evidence that the Committee meets the requirements.

3. It is necessary to note the evidence which supports the category which the Committee awards. The column "Evidence" shows some examples of evidence, but it is possible that the Committee members are able to add to it.

4. By assigning a category to each function and noting the evidence, it is possible for the Committee to come to a conclusion regarding which further steps they need to take (if any). The last column contains some suggestions for further steps. These are the matters which will be fed through to the Committee work programme in the future.

5. Appendices

In Appendix 1 there is a draft self assessment for the committees consideration
In Appendix 2 the 2015- 16 Work Programme and an assessment of achievement.

In Appendix 3 a draft work programme for 2016 – 17

RECOMMENDATION

The Committee is asked to undertake a self assessment of its performance in 2015-16 and approve the work programme for 2016 - 17